Minutes of the Annual General Meeting on Wednesday 9th November 2022, at 7:00pm, by webinar.

Present:
Daniel Alabede  Michael Bell  Rich Bishop (ECA)
Ada Chan (Treasurer)  Dianabasi Nkantah (Chair)  Adrian F. Pauling
Lisa Payne  John Rendall (Secretary)  Yuri Vershinin
Mohammed Zuber

1. Welcome and Introductions
Dianabasi thanked everyone for attending. We all introduced ourselves, meeting welcomed Michael who had just joined the BCS, and Daniel who normally attends BCS London events.

2. Apologies
Apologies were formally received from the following:
Margaret J. Low, Peter Mason. No response has been received from Don Stewart or Gary Walton.

3. Minutes of the 2021 AGM
3.1. Minutes
Motion to accept the minutes
Prop: Rich Bishop  Sec: Yuri Vershinin  : Motion carried: ratified copy to be sent to HQ

3.2. Matters Arising
It was confirmed at this AGM that we did give student prizes last year, however no change was needed to the 2021 AGM minutes.

4. Chairman’s Report
4.1. Report
Motion to accept the chairman’s report:
Prop: Adrian F. Pauling  Sec: Yuri Vershinin  : Motion carried

4.2. Matters Arising
Yuri requested that the report highlight that we invited the external Guest Speaker (Scott Shepard) for our September 2022 open meeting. While he delivered his presentation from outside of the UK (actually from Portugal), he is working for a Company which is located in Norway. In addition, he is an American, from Los Angeles, USA. This demonstrates we are promoting our branch activities to the wider community, i.e. to the international community. Therefore, members and non-members of the BCS in Portugal, Norway, USA and other countries can participate in online webinars of BCS Coventry Branch (UK).

Secretary’s Note: The Chairman’s report was intended to cover the ‘academic’ year 2020 to 2021; however it is certainly useful to highlight the wider coverage of Branch events we have been able to achieve.
5. Treasurer’s Report

5.1. Report
Motion to accept the Treasurer’s report:
Prop: John Rendall Sec: Rich Bishop: Motion carried.

5.2. Matters Arising
John spotted that the title of the Report seems to have not been updated from last year; Ada accepted an action to update it and re-distribute the report.

Branch noted that we do not seem to be spending all our allocation, this being mainly due to having no physical meetings due to the pandemic.

John advised that, having attended the Nottingham & Derby Branch AGM, it was apparent that BCS HQ were not allocating the full budget requested for this year, due to the fall-off in income caused by the pandemic. John also advised that it appeared that Student Prizes were going to be administered by HQ going forward, again because not all the budget for prizes was spent. Ada agreed to check John’s understanding of this.

John reminded the meeting that if we do need additional budget, there is an SFR (Special Finance Request) route available to obtain more funding, and that traditionally Coventry Branch has been quite adept at securing extra funding using that route.

6. Election of Officials

6.1. Elected Officials

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<td>Chair</td>
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<td>Secretary</td>
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<td>Treasurer</td>
<td>Ada Chan</td>
<td>Dianabasi Nkantah</td>
<td>Yuri Vershinin</td>
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6.2. Committee
John had been in touch with the committee both before and after the AGM. The committee list is now:

Rich Bishop - Early Career Advocate
Margaret J. Low - Education Liaison Officer
Peter Mason - past Chair
Adrian F. Pauling – local IET Liaison Officer
Yuri Vershinin - Equality and Diversity Officer

7. Any Other Business
Our next open meeting will be the 16th November 2022, to be kindly delivered by Rich Bishop.
Our Christmas Lecture will be 8th December 2022, Dianabasi accepted an action to chase up the synopsis so John could start publicising the event – this will be a physical event, Yuri and Dianabasi will explore if it may be recorded as well.

Formal Meeting closed 20:25 with thanks to the attendees.

John Rendall, CEng. MBCS CITP MIET
Coventry Branch Secretary
21st November 2022